

## Section 1

AGENDA  
**CLERMONT COUNTY HOUSING**  
**ADVISORY COMMITTEE**  
MONDAY, DECEMBER 8, 2003

1. Welcome
  2. Introductions
  3. Overview of Community Housing Improvement Strategy (CHIS)  
newly established guidelines
  4. Explanation of Analysis of Impediments to Fair Housing Choice
  5. Explanation of Continuum of Care
  6. Discussion: What segments of the LMI population in Clermont  
County are currently being underserved? How can we increase  
services to these segments of the population
  7. Homework Assignment
  8. Next meeting: Tuesday, December 9, 2003
  9. Adjournment
- 2.

**AGENDA**  
**CLERMONT COUNTY**  
**HOUSING ADVISORY COMMITTEE**  
**January 26, 2004**  
**9:00 a.m.**

- 1. Welcome**
- 2. Review of Summary Information**
- 3. Clarification of Issues and Recommendations**
- 4. Discussion**

December 8, 2003

The Housing Advisory Committee for Clermont County met on Monday December 8, 2003. The meeting was held in the conference room of the Community Planning and Development office and was called into session at 9:10 am by Louis Ethridge.

Mr. Ethridge then introduced Dale Hartle, President of Ohio Regional Development Corporation. Mr. Hartle explained the CHIS, CHIP and Analysis of Impediments to Fair Housing Choice requirements.

Cheryl Staron, Fair Housing Coordinator with Ohio Regional Development Corporation, then lead the group in a discussion of the housing needs they had identified as a homework assignment.

Several issues were discussed by those in attendance.

The next meeting will be Tuesday December 9, 2003 at 9:00 am.

The meeting was adjourned at 10:15 am.

**AGENDA**  
**CLERMONT COUNTY HOUSING ADVISORY**  
**COMMITTEE**  
**TUESDAY, DECEMBER 9, 2003**

1. Welcome
2. Review and discussion of recommendations from homework assignment.
3. Determination of the impediments to fair housing choice.
4. Discussion of needs to be addressed by the CHIP.
5. Homework assignment
6. Next meeting:
7. Adjournment

December 9, 2003

The Housing Advisory Committee for Clermont County met for the second time on Tuesday December 9, 2003. The meeting was held in the conference room of the Community Planning and Development office and was called into session at 9:05 am by Lynne Jones.

Cheryl Staron, Fair Housing Coordinator with Ohio Regional Development Corporation, and Lynne Jones, also of Ohio Regional Development Corporation, conducted the meeting.

The discussion was focused on the identified housing needs and issues, as had been identified by the group at their previous meeting. Those issues include: Credit issues, housing with regard to affordability, the need to address the large number of mobile homes used as housing and the need for continued education with in small targeted populations and in specific groups within the general population.

The meeting was adjourned at 10:30 am.

# Sign in Sheet

## Clermont County HAC/CHIS Meeting

Monday January 26, 2004

Community Planning and Development Meeting Room

9:00 am

Name:	Address/Organization:	Email Address:
Carol Starni	CRDC	
Shana Christ	CRDC	
Lyne Jones	CRDC	
Carol Starni	CHCP/CRDC	
Ed Runt	PWC	
McCall	JSFS	
Janet Rikelaah	Health Dist.	
Ed Hemminger	Township Wey	
Paul Chan	PLC	
Gingabakas	Clermont 2/50, etc.	

January 26, 2004

The Housing Advisory Committee for Clermont County met for the third time on Monday January 26, 2004. The meeting was held in the conference room of the Community Planning and Development office and was called into session at 9:10 am Dale Hartle, President of Ohio Regional Development Corporation.

Cheryl Staron, Fair Housing Coordinator with Ohio Regional Development Corporation, Lynne Jones, also of Ohio Regional Development Corporation, and Shana Garrett, CHIP Program Administrator also attended the meeting. After opening remarks by Dale Hartle, Cheryl Staron conducted the meeting.

The discussion was focused on a review of the summary information distributed to the members prior to the meeting. The summary information included the identified housing needs and issues for Clermont County, as the group at their previous meetings had identified them. Those issues included: Credit issues, housing with regard to attainability (affordability), the need to address the large number of mobile homes used as housing and the need for continued education with in small targeted populations and in specific groups within the general population.

The recommendations to address the identified issues and the timeline for implementation of the recommendations were also reviewed.

A period of discussion followed.

The meeting was adjourned at 10:45 am.



## ADVISORY BOARDS

### PLANNING PROCESS FOR THE CLERMONT COUNTY COMMUNITY HOUSING IMPROVEMENT STRATEGY

#### Purpose and Role of HAC

The Clermont County Housing Advisory Committee (HAC) was formed for the express purpose of bringing together housing providers and others with an interest in providing either direct or indirect support to the housing needs within the county. The members provide guidance to the Board of Commissioners and the Department of Community Planning and Development, as they share ideas and strategies.

#### Parameters for Membership

The HAC is appointed jointly by the Clermont County Board of Commissioners and the Community Planning and Development Department. Members are selected based on their position or job title, and the position is a permanent member of the HAC, regardless of who holds that particular position. If a position is abolished, or, if an organization should reorganize its staffing pattern, the organization is asked to propose to the Planning Department the person (position) that would be best suited to meet the needs and aims of the HAC. That person (position) is then presented to the Board of Commissioners for approval and appointment.

In the case of a new housing related community organization, the Planning Department will contact the organization and ask for a recommendation of someone from their organization who could best add to the dialogue of the HAC. That name (position) is then submitted to the Board of Commissioners for approval and appointment, and, again, it is the position that becomes the permanent member.

If a represented organization changes its focus or dissolves, the HAC would make recommendations to the Planning Department as to what other organization from that sector, if any, might be able to fill that seat, and the above process is followed.

The sole responsibility of the HAC is to provide guidance to the Commissioners by identifying issues affecting housing in the county, and making recommendations that will help to make housing affordable to all the residents of the county. The HAC will meet on a yearly basis to review the CHIS and Analysis of Impediments, and to assess the progress made to date.

The HAC is the only housing advisory committee associated with the county. The Affordable Housing Coalition is a housing based networking group made up of service providers, many of whom sit on the HAC. The group, which has been inactive for the past 12-18 months, is currently re-forming.

The Clermont County Commissioners procured the services of the Ohio Regional Development Corporation, a private, non-profit community and economic development agency located in Coshocton, Ohio, to prepare the CHIS and to conduct the Analysis of Impediments to Fair Housing Choice study.

#### Meeting Schedule

The HAC met in the community conference room at the County Engineer's office on the following dates and times:

Monday, December 8, 2003	9:00-11:30 a.m.
Tuesday, December 9, 2003	9:00-11:30 a.m.
Monday, January 26, 2004	9:00-11:30 a.m.

Agendas and Sign-In Sheets for each of these meetings are included as an attachment.